



West Shore Evangelical Free Church
Elder Board Meeting Minutes
December 12, 2023
6:00 PM

Attending: Dave Baechtle, Ned Davis, Tim Jones, Matt Krise, Dave Mills, John Nesbitt, Tim Ryan, Nate Shuff, Trent Thompson, Wendell Witter

Absent: Dave Balinski, Brock Heller

Guests: Steve Lockwood, Dan Spino

Call to Order: 6:05 pm

Prayer: Dave Baechtle

Approval of Minutes:

Motion: *That the minutes of the 11/07/2023 Elder Board Meeting be approved as distributed*

Matt K / Trent T 2nd

Action: Approved by voice vote

Membership Interviews:

Janice Deats

Motion: *That the above candidate be recommended to the congregation for membership.*

Nate S / Matt K 2nd

Action: Approved by voice vote

Adam Marshall

Becky Marshall

Motion: *That the above candidates be recommended to the congregation for membership.*

Nate S / Matt K 2nd

Action: Approved by voice vote

Lisa Zeno

Motion: *That the above candidate be recommended to the congregation for membership.*

John N / Tim J 2nd

Action: Approved by voice vote



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Jeremy Ross

Motion: *That the above candidate be recommended to the congregation for membership.*

Ned D / Nate S 2nd

Action: Approved by voice vote

Kyle Swanson

Amanda Swanson

Motion: *That the above candidates be recommended to the congregation for membership.*

Ned D / Dave M 2nd

Action: Approved by voice vote

Team Reports / Team Chairs

Finance Team / Dave Mills

No team meeting this month, however Dave Mills reviewed and highlighted some data and details from last month's treasurers' report for the board.

Human Resources Advisory Team / Tim Ryan

No report

Facilities Team / Dave Balinski

No Report

First Wednesday Elder and Staff Prayer

Facilitated by Tim Ryan, Dave Mills, and Dan Spino. Nine individuals came for prayer.

Human Resources Updates / Tim R

New hires / departures: None

Operations / Tim Ryan



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Sabbatical Report:

Dan Spino presented his Sabbatical Report and detailed some highlights of his experience including physical, emotional and spiritual implications, lessons learned and ministry focus objectives going forward. The board spent a time in prayer with Dan, giving thanks for his time away and for blessing moving forward.

Lobby Remodel Update and Budget Proposal:

Steve Lockwood presented an overview of the Lobby Remodel project including digital renderings and material samples. Some elements of the recommended design have come in over the approved budget for the project. On behalf of the Facilities Advisory Team and the Design Advisory Group, Steve asked for direction from the board concerning the approved budget for the project and the projected increase needed to include the recommended design elements. After discussion and consideration of the recommended elements, options, additional costs and available funds the following motion was made:

Motion: *That a new budget total of \$436,852 be approved for the Lobby Remodel Project.*

John N / Nate S 2nd

Action: **Approved by voice vote**

Staff Housing Allowance

Motion: *That the 2024 staff housing allowances be approved as presented*

Nate S / Tim J 2nd

Action: **Approved by voice vote**

Sabbatical Policy

Motion: *That the WSFC Sabbatical Policy be approved as presented*

Wendell W / Matt K 2nd

Action: **Approved by voice vote**

Employee Handbook

Motion: *That the WSFC Employee Handbook be approved as presented*

John N / Ned D 2nd

Action: **Approved by voice vote**



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Church Life Assessment Results Review:

Trent and Tim presented some proposed ideas for how to improve the integration of our mission at all levels of the organization. Conversations will continue at the board and staff levels surrounding this topic.

Closing Prayer: Ned Davis

Adjourned: 10:17 PM

Respectfully Submitted:
Nate Shuff, Secretary