



**West Shore Evangelical Free Church**  
**Elder Board Meeting Minutes**  
**March 5, 2024**  
**6:00 PM**

**Attending:** Dave Baechtle, Dave Balinski, Ned Davis, Brock Heller, Tim Jones, Matt Krise, Dave Mills, John Nesbitt, Tim Ryan, Nate Shuff, Trent Thompson, Wendell Witter

**Absent:** None

**Dinner With Spouses:** 6:00 pm

**Call to Order:** 7:18 pm

**Prayer:** Dave Balinski

**Approval of Minutes:**

**Motion:** *That the minutes of the 02/13/24 Elder Board Meeting be approved as proposed.*

*Tim J / Wendell W 2<sup>nd</sup>*

**Action:** **Approved by voice vote**

**Membership Interviews:**

Mia Barnshaw, interviewed by Dave Balinski

**Motion:** *That the above candidate be approved for membership.*

*Dave Balinski / John N 2<sup>nd</sup>*

**Action:** **Approved by voice vote**

**Board Advisory Team Reports:**

**Finance Advisory Team** (Dave Mills)

No Report

**Human Resources Advisory Team** (Tim Ryan)

No Report

**Facilities Advisory Team** (Dave Balinski)

Dave provided updates on the progress and timeline of the lobby renovations.

June 8<sup>th</sup> is the current target completion date.



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**First Wednesday Elder and Staff Prayer**  
No Report. To be held tomorrow night.

**Human Resources Updates / Tim R**

**New Hires:**

Ali Jonas, Special Needs Coordinator  
Joyce Godwin, Custodian  
Amy Underkoffler (Current employee. Added VBS Director for 2024)

**Departures:**

Abby Turner, Special Needs Coordinator  
Katie Jones, Human Resources Manager  
Jonathan Gerber, Custodian

**Elder Nominations**

The board reviewed the profile of the candidate and gave permission for the nominating committee to proceed with family and peer interviews.

**Operations / Tim R**

**Safety & Security**

The Safety & Security team presented a team charter and policy document to the board for review. The board made some modification recommendations and asked the team to come back with a slightly revised version.

**Church Life Assessment (NL Moore recommendations)**

Tim Ryan and Dave Baechtle updated the board on the research and conversations they've been having with individuals and organizations relating to Organizational Management Tools. A compilation of findings and notes will be provided to the board over the coming weeks.

**2024-2025 Budget**

The board reviewed the attendance history and budget considerations provided by Tim Ryan and gave feedback and direction for a final budget proposal to be presented next month.



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**WSFC Constitution and By-Laws**

The board determined to assemble a sub-team to review the constitution and by-laws for accuracy and consistency with regard to overall language, the church membership process, and the elder nominating process. The sub-team will be chaired by John Nesbitt and will include Tim Ryan, Matt Krise and Dan Spino.

**Housing Allowance**

**Motion** *That the 2024 housing allowance for Tim Ryan be approved as presented.*

*John N / Matt K 2<sup>nd</sup>*

**Action: Approved by voice vote** (Tim R. abstained)

**Closing Prayer:** John Nesbitt

**Adjourned:** 9:32 PM

Respectfully Submitted:

Nate Shuff, Secretary